

Work with confidence from anywhere

It's Cybersecurity Awareness Month!



Oct 2025

1-hr Live Remote Instructor-led • Cybersecurity Awareness

FREE **FOR NONPROFITS** TRAINING

Celebrate awareness month with **FREE** online safety training for your remote team!

**Reserve your date by
November 21, 2025.**

Schedule your training between
December 1, 2025 and February 27, 2026.



WWW.501SECURE.ORG

From Awareness to Resilience
Cybersecurity Services for Every Nonprofit

501Secure is a Mable G. Ragland Institute program.

1312 N Monroe St. #108

Spokane, WA 99201

info@501Secure.org

509-903-5434

Celebrate Cybersecurity Awareness Month with FREE training for your nonprofit team!

It's that time of year again when 501Secure joins with thousands of organizations around the world to raise awareness about online safety. We're celebrating awareness month by providing free online safety training to hardworking nonprofit teams.



It's our way of recognizing the positive impact nonprofits make in our communities every day. It also moves forward our mission to help nonprofits with remote teams secure their work against online threats and scams.

About the 501Secure Program

501Secure is a nonprofit program of the Mabel G. Ragland Institute dedicated to helping nonprofits secure their online work. The Mabel G. Ragland Institute is a proud Cybersecurity Awareness Champion with the National Cybersecurity Alliance. Our team is excited to offer a free, two-part, remote cybersecurity awareness training to eligible nonprofits as a part of our annual Cybersecurity Awareness Month outreach.

Annual Community Training

We invite your organization to register for a lively and interactive, remote instructor-led training about online safety. The live training is complemented by 60-day access to a self-paced companion tutorial that dives into the nitty-gritty of spotting the latest phishing trends, using A.I. safely, and securing personal devices and home work environments.

What's in the live training?

A key part of the training is the live polling during the 45-minute presentation. This really keeps the audience engaged! We ask your team some of the same questions asked of the public in the annual Oh Behave Report on Cybersecurity Attitudes and Behaviors, developed and fielded by CybSafe and the National Cybersecurity Alliance.

After we all see the votes, the next slide has the same question but with the data from the public, so we have a point of comparison. In between the poll questions, we include relevant security advice. We always explain the why, and we don't use Fear, Uncertainty and Doubt (FUD). Instead, we lean into helping your people find peace of mind – to consider how much better they will feel just by making a few simple changes in their habits with technology. We cover phishing in all its forms, password habits, passkey adoption, MFA, and keeping hardware and software up to date.



A self-paced companion tutorial follows up the live presentation

We also include access to a 60-minute, self-paced tutorial that reinforces the live training content and takes a closer look at remote work safety. It provides hands-on practice identifying a variety of phishing emails. Your team will have access to this training for 60 days after the live training. After the 60 days, we'll provide a training completion report for your records, so you can document your team's participation.

Details and FAQs

Can we choose a specific date for the training?

Yes, we'll make every effort to provide training on the date you select between December 1, 2025 and February 27, 2026. Dates and times must be during business hours, Monday-Friday.

Please note that eligible nonprofits will be registered on a first come first served basis. A signed training agreement with 501Secure is required to guarantee your date. Your training agreement must be signed by an authorized member of your organization by November 21, 2025, to take advantage of the free training offer.

How do we begin the registration process?

- Read the following FAQs.
- Send an email to Kai Dailey, 501Secure Program Manager, kai@501Secure.org.

Is our nonprofit eligible for the free training?

Eligibility requirements are as follows:

- Registered 501(c)(3) or registered as an incorporated nonprofit with your state
- 50 employees or less
- One staff member (and one alternate, if possible) must be designated to serve as a training point of contact.

Is there a fee for this training?

No. We provide this free service every year during October Cybersecurity Awareness Month to eligible nonprofits. Cyber criminals focus most of their effort on exploiting people's trust, emotions, and personal interests to steal money, account access, and information. We believe that live remote trainings are an effective method for keeping online safety front of mind for remote nonprofit teams. We offer this two-part training annually to give back to the nonprofit community and to contribute to the nonprofit sector's overall security and well-being.

How long is the live remote training?

The instructor-led training runs 60 minutes (45-minute presentation, 15 minutes of Q&A).

Is this program related to 501 Commons former TechOE program?

Yes, it inspired 501Secure. The Tech Outreach and Education program closed due to budget constraints in March 2025. After the program was designated for closure, TechOE's program founder and manager left 501 Commons and shortly after started a new program for the Mabel G. Ragland Institute. 501Secure continues the vital work of supporting nonprofit professionals in their efforts to secure their organizations from cyber threats and scams.

How is the 501Secure program funded?

The 501Secure program is supported in three ways: the Mabel G. Ragland Institute, 501Secure's fee-based consulting services, and the generous members of the Inland Northwest Executive Service Corps (**INW-ESC**). The INW-ESC is a Mabel G. Ragland Institute volunteer program that brings together experienced for-profit, nonprofit, and academic professionals who generously donate their time to support nonprofits in our home region (Eastern Washington, Idaho, and Western Montana) and around the U.S. As a self-sustaining, social enterprise program, 501Secure is structured to serve the nonprofit community for many years to come.

Who provides the live trainings?

Our live training instructors include 501Secure's program manager, Kai Dailey, a former nonprofit IT Manager and CISO, and experienced INW-ESC cybersecurity professionals who volunteer their time.

What nonprofits are best suited for this training?

Nonprofits with any of the following characteristics will find the live training and self-paced companion tutorial beneficial:

- remote or hybrid teams
- subscribe to cloud applications and/or platforms e.g. Google Workspace, MS365, Salesforce, Dropbox, etc.
- use personal devices to conduct nonprofit business
- organizations with no ongoing awareness training program

Who will benefit from this training?

The live training and the self-paced companion tutorial are designed for nonprofit professionals (staff, volunteers, board members, and leadership) with no previous or recent training in online safety. The training is suitable for use as an annual refresher training or to supplement any phishing simulation or micro learning subscriptions you may already use.

Are there learner requirements or prerequisites?

Yes, basic technology access and comfort with using an internet browser.

- Computer, tablet, or phone with speakers or headphones
- Broadband internet connection
- Basic understanding of how to use a browser or surf the internet

What are the administrative requirements for this training?

The following tasks must be completed by your organization, preferably by one designated person, for your team to take part in the training.

1. Obtain leadership approval
2. Sign one-page training agreement to reserve your training date. There is no fee for a canceled training, but we appreciate as much advanced notice as possible to ensure that other nonprofits have a chance to register for the newly open spot.
3. Send a spreadsheet with the names, titles, and emails of employees to receive training for use in learning platform set up to kai@501Secure.org.
4. Include in your spreadsheet, the name, title, and email address of a designated point of contact (and one additional person for backup) who will coordinate the training enrollment process, answer staff questions, and receive the final training completion report.
5. Notify your team of the upcoming training and encourage their attendance.
6. Ensure that your team has enough time to complete the 1-hour self-paced training within 60 days of attending the live training. Encourage their participation. No access to the learning platform will be available after 60 days.
7. Review the final training completion report with your leadership team.

How much administrative time will this take?

Approximately 2 hours

- Read and sign training agreement to reserve your training date
- Create spreadsheet with enrollee information
- Send email to staff to promote the upcoming training
- Follow up with staff who haven't completed their tutorials before the deadline
- Review training completion report
- Complete post-training survey for the role of training point of contact

How much staff (learner) time will this take?

Approximately 2 hours

- Live Training (1 hour)
- Self-paced Tutorial (50 minutes)
- Setup login on 501Secure's learning platform (5 minutes)
- Complete a 5-minute post-training satisfaction survey

Training Content

Part 1 - Live Remote Instructor-led Cybersecurity Awareness Training

Topics Covered:

- Attitudes about cybersecurity drawn from annual global survey by CybSafe
- Current threats and cyber attack trends impacting the nonprofit sector
- Passwords and Passkeys
- MFA
- Phishing in all its forms

Outcomes:

After attending the live remote training learners will be able to

- Compare and contrast their personal attitudes and beliefs about cybersecurity with the findings of recent international research.
- Discuss the current cybersecurity and data theft threats to nonprofits
- Explain the reasoning and urgency for using safe online work habits

Length: 60 minutes

Meeting Platform: Zoom (Live)

Part 2 - Self-paced Companion Tutorial

Self-paced tutorial with scored knowledge check for nonprofit professionals. Content focuses on remote and hybrid work environments and the safe use of browser-based cloud applications and collaborative platforms e.g., Google Workspace or MS365. The tutorial expands on the topics covered in the 45-minute presentation. Data security best practices will also be briefly covered.

Topics Covered:

- Data protection best practices
- Safe browser use
- Securing personal devices used for work
- Securing home office and home wifi
- Current threats and cyber attack trends impacting the nonprofit sector
- Passwords and Passkeys
- Using AI: risks and data safety
- Phishing email identification

Outcomes:

After completing the tutorial learners will be able to:

- Apply practical tips to improve your personal online safety practices and the work practices in your organization.
- Take steps to secure personal devices, home office, and sensitive data

Estimated Time to Complete: 45 to 60 minutes

LMS Platform Used: Articulate Reach 360

Learners will have access to the training for 60 days after the live training.

The designated training point of contact for your nonprofit will receive a training completion report after the 60-day training window has closed.

How to Register

To register send an email to Kai Dailey, 501Secure Program Manager, kai@501Secure.org.

- Reserve your date by November 21, 2025.
- Schedule your training between December 1, 2025 and February 27, 2026.
- Sign a training agreement to guarantee your date and time.
- You'll receive instructions and an enrollment spreadsheet.
- Use the enrollment spreadsheet to submit a list of up to 50 training participants.